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**Template of Conference Full Paper (Here is the title)**

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| **Abstract:** A paper should not exceed 10 pages, including tables and figures. The manuscripts should be accurate, clear, and well set out. Please submit the PDF and Word files of the abstract and full paper before the deadlines, the abstract by 7/31, and the full paper by 9/30. The full paper review results would be announced before 10/20.  **Keywords:** single-spaced, times, 10 points, left and top margins, typed area, two columns |

### Introduction

**General**

Texts should be written in **“two columns”** by MS-word or PDF. **“Times New Roman”** type font of “**10 points**”, preferably, should be used on A4 paper. Do not use particular font of your country anywhere in your paper. The typed area should be 160 mm x 247 mm setting left and top margins at 25 mm. In instances where chemical or mathematical formulas render single spacing unsuitable, one-and-a-half spacing may be used for those only.

Major headings should be in the boldface of **“11 points”**, not underlined, and typed in the center of the typed area. Minor headings are in the boldface of **“10 points”** and typed at the left-hand margin of the typed area. Leave one blank line above the headings. Do not leave blank lines between paragraphs. The text should be started at the lower left in the first paragraph, but five characters should be spaced in the subsequent paragraphs.

## The first page

On the first page, the title should be typed in bold letters starting on the third line. This should be followed by author(s) names with superscript numbers, which indicate affiliations of authors. The affiliations should be written under a solid line on the left below the first page. The abstract and keywords are to be followed by the names, being in between two solid lines. The abstract should not exceed ten lines. Leave one blank line in between the title & the names, and the names & the abstract. After the one blank line, the main text should be written.

# Illustrations

Diagrams should be located on the up-corners of the text area, in which you refer to the diagrams, or as near after as possible, not at the end of the paper. Each figure must have a brief descriptive caption written in the same font as the text. Number all diagrams, figures, and photos written in boldface in captions, but not be written in boldface in text when you refer to the diagrams, like Fig. 1, Fig. 2, etc. Lettering in figures should be 6-point type in the least, although 8-point is preferable. Avoid having some text larger or smaller.



**Fig. 1.** The hydroxide ion concentration of pore solution.



**Fig. 2.** The relationship between hydroxide ion concentration in pore solution and fly ash replacement ratio.

# Mathematics

Use special high-quality fonts for all mathematical equations in the text. Some equations may be placed off the text as:

 (1)

and some appear in the text as *CD*, **(*z*). Numbered equations should be center-aligned. The equation numbers in parenthesis should be placed flush right.

Reference of equations should be like Eq. (1), Eqs. (1)-(3). Place one space between numbers and the metric unit in the text such as 100 m2, but you need not space before %. In general, metric units should be used, preferably the International System of Units (SI). If other units are used, the metric equivalents must be given in parentheses.

# Citations

**Citation in text**

References to the published literature should be quoted in the text as follows: Kawai (1994), the year of publication, in parentheses, following the last name of the author. For papers by two authors, the last names are joined by “and” e.g. Kawai and Teranishi (1994). When there are more than two authors, the first author’s name and *et al*. should be used (note that *et al*. is in italics and that a period follows the abbreviation *al*.).

References are given in parentheses unless the author’s name is part of the sentence, e.g. “the a-model (Kawai *et al*. 1994)” but “according to Kawai *et al*. (1994)”. If a citation quotes two or more papers, they should be separated by a semicolon: (Kawai *et al*. 1994; Suzuki *et al*. 1985). When two or more papers by the same author(s) are cited together, the author(s) should be listed once, with the dates of the papers separated by a comma: (Kawai *et al*. 1994, 1995). Papers by the same author(s) published in the same year should be distinguished by appending a, b, c, etc., to the year: e.g. (Kawai *et al*. 1994a, 1994b).

**Reference list**

Use the above system with references in alphabetical order, starting with the last name of the first author, followed by the first author’s initial(s). Multiple entries for one author or one group of authors should be ordered chronologically, and multiple entries for the same year should be distinguished by appending sequential lowercase letters to the year; e.g. Kawai (1994a), Kawai (1994b). Make sure all references are complete, including as necessary and in the following order: last names and initials of all authors, year of publication (in parentheses), the title of paper or book, name of periodical (in italics), volume number, issue number, publisher, city and state or nation of publication, and inclusive page number.

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